



To meet the CCDF standards, enroll in the Health and Safety Courses offered at :

www.cccelearningtrain.com

Steps for self-enrollment for

NEW participants:

1. Click on "log in" in the upper right hand corner.
2. Click create new account
3. Fill out all necessary information.
4. Log into your e-mail and confirm new account.
5. Go back to www.cccelearningtrain.com and log in.
6. Scroll to bottom and select the blue folder labeled "Health and Safety Basic Courses for Early Childhood Programs".
7. Select the very top header. It will read "Health and Safety Basics" in red.
8. Click the blue box that says "Enroll me".
9. You are now able to choose, on the right hand side under the folder "Current course", which Health and Safety Course you wish to take.

Steps for self-enrollment for **RETURNING** participants:

1. Using your username and password, log onto the website:
www.cccelearningtrain.com.
2. Scroll down on the home page to see the title Courses.
3. Under this title you will see a group of file folders. Choose the area you want to take a class in and click on it.
4. Choose the course that you would like to take and begin.

** Once you complete all requirements for the course, print your certificate. You must receive a score of 80 or higher in order to receive your certificate.*

** There is no time limit to take and complete courses, except for the last month of the quarter. During this time period, you will have a closing date so that the course can be finalized and closed to start a new quarter.*

Quarter	Quarter End
1	Dec. 31
2	March 30
3	June 30
4	Sept. 30

Health and Safety Basics Courses:

Title	Level	DHR Area	CCDF Area	CKA Area	CDA Area
Prevention and Control of Infectious Diseases (1 hr.)	Basic	HSUP	1	HSN	1
SIDS and Safe Sleep Practices (1.5 hrs.)	Basic	HSUP	2	HSN	1
Administration of Medication (1 hr.)	Basic	HSUP	3	HSN	1
Prevention/Response to Food Allergies (1 hr.)	Basic	HSUP	4	HSN	1
Building and Physical Premises Safety (1 hr.)	Basic	HSUP	5	HSN	1
Shaken Baby Syndrome & Head Trauma (1 hr.)	Basic	HSUP	6	HSN	1
Emergency Preparedness (1 hr.)	Basic	HSUP	7	HSN	1
Handling & Storage of Hazardous Materials (1 hr.)	Basic	HSUP	8	HSN	1
Transporting Children (1 hr.)	Basic	HSUP	9	HSN	1
Recognizing Reporting Child Abuse & Neglect (1 hr.)	Basic	HSUP	11	HSN	1



e-Training

CCDF Health and Safety Courses are offered online each quarter. To register, please contact Kerry Brothers at 205-348-0682 or kbrothers@ches.ua.edu

Introduction to Child Care and CCDF items 1-9 will be offered continuously.
Additional courses will be rotated quarterly. Most Courses must be completed within
1 week of registration.

	Training Level	DHR Areas	CDA Areas	CCDF Areas	CKA Areas	Training Track	Number of Hours
<i>Intro to Childcare:</i> Learn basic child development information about infants, toddlers, and preschoolers. All areas of development will be covered. This class is geared toward participants who are first-time providers within their first 30 days of employment or are in the process of opening a Family Day Care home.	Basic	CD, HSUP, QCCL, CCPF, LD, PDG	1, 2, 3, 7, 8	13, 15, 20	CGD, HSN, LEE, ICFC, PPD	ALL	8
<i>Disease, Allergies, and Medication:</i> You will leave this course having a better understanding of issues regarding infectious disease (including prevention), allergies, and administration of medication.	Basic	CD, HSUP	1	1, 3, 4	CGD, HSN	ALL	2
<i>Recognizing and Reporting Child Abuse and Neglect:</i> This course will help you gain a better understanding of the warning signs of child abuse and your responsibilities reporting it.	Basic	HSUP	1	11	CGD, HSN	ALL	2
<i>Infant Safety:</i> This course covers information that will be useful in an infant classroom including SIDS, Shaken Baby Syndrome, and classroom health and safety issues.	Basic	CD, HSUP	1	2, 6	CGD, HSN	Infants	2
<i>Building Safety and Hazardous Materials:</i> The main objectives in this course are for child care workers to gain a better understanding of issues surrounding building safety and hazardous materials in early childhood facilities.	Basic	HSUP	1	5, 8	HSN	ALL	2
<i>Emergency Preparedness and Transporting Children:</i> In this course, you will develop the knowledge base necessary to help develop emergency plans for your center and to have an understanding of the responsibilities involved in transporting children.	Basic	HSUP	1	7, 9	HSN	ALL	2

Quarter	Quarter Dates	Certificate will be recieved
1	October 1 - December 31	Mid - January
2	January 1 - March 31	Mid - April
3	April 1 - June 30	Mid - July
4	July 1 - September 30	Mid-October

